

I hope you enjoy this edition of the XLerant NewsPak where you can find out about new features, learn a clever way to do something, and find out what's happening in the XLerant community.

Warm Regards,
Joanne E. Brunn, CEO



The XLerant NewsPak - March 2016

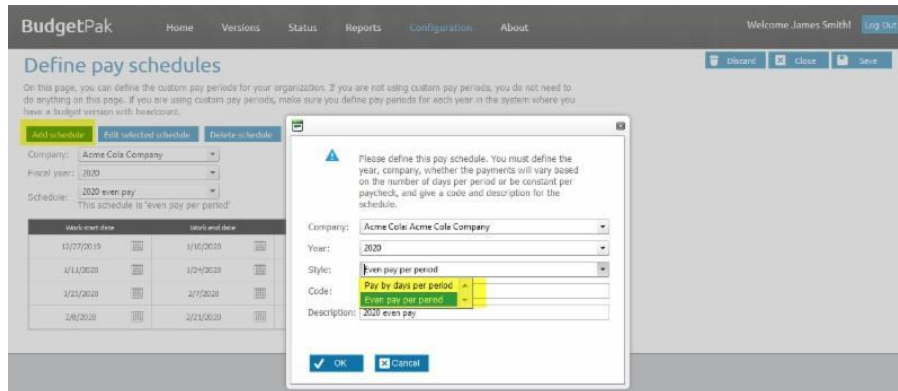
How do I?

How do I calculate salary for bi-weekly or monthly pay periods?

In addition to the current accrual method for calculating salary, BudgetPak now has the ability to calculate salary on a cash basis. You can determine the unique cycles on which employees are paid; these do not have to follow your organization's fiscal periods.

With the pay periods feature, you can now make employee pay calculations follows their actual cash distribution. You can define which days during the year employees are paid, and each pay date. For monthly or twice-monthly pay, you would choose 'even pay per period.' For biweekly or where the pay amount can be different for each pay check, choose 'pay by days per period.'

In addition, each employee class may have a different pay schedule set up per year.



Learn how by visiting the **XLerant Support Desk** in [FAQs-Configuration > Headcount > How do I define pay schedules for salaries?](#)

XLerant Learning Series

We are beginning a new Learning Series just for XLerant customers. We will be covering new features as well as providing refreshers on current features.

**On Thursday, March 31 at 2pm EDT we will be presenting:
Notes, Files & Categories**

Here are the details we will be discussing:

- What are Notes, Files, and Categories?
- Why are they important?
- How are they used?
- How are they configured?
- Which reports to run?
- Live demo
- Questions

Please look in your inbox for an invitation, or you can register here:
<https://attendee.gotowebinar.com/register/5193273063486751489>

Latest eBook for our Higher Education clients

[Top 10 Benefits of Responsibility Centered Management](#)

In this eBook you will learn:

- A strategic approach to resource management, allocation, and planning
- Greater focus on outcomes - from operational and financial to educational improvements
- Better alignment with the institution's strategic plan and execution against objectives
- Improved engagement, involvement and ownership from faculty and staff



[Click to download](#)

We've Moved!

Our headquarters are still in Stamford, Connecticut; we've just moved down the block into a larger office. Please update your records.

Thank you.

XLerant, Inc.
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Stamford, CT 06901

Thinking Differently - The Four Dollar Book

A woman walked up to a man behind a counter and handed him a book. He looked at it and said, "That will be four dollars." She paid the man and then walked out without the book. He saw her leave without it but did not call her

back. How come?

[Give Up?](#)

Talk to Us

- Do you have a BudgetPak question?
- Is there a feature that you would love to see in an upcoming release?
- Do you need a training refresher or consulting help?
- Are you thinking about rolling out to more users?

Send an email to: Services@Xlerant.com

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www.xlerant.com



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