

We hope you enjoy this edition of the XLERant NewsPak where you can find out about new features, learn a clever way to do something, and find out what's happening in the XLERant community.

Thank you,
The XLERant Customer Success Team



The XLERant NewsPak - December 2016

Holiday Support Hours

We will be closed Monday, December 26th and Friday, December 30th.

Tuesday, December 27th through Thursday, December 29th we have limited support. We appreciate your patience during this time.



XLERant Learning Series

We will be covering new features as well as providing refreshers on current features.

**TODAY at 2 PM EDT we will be presenting:
BudgetPak Reporting Drill Through Capability**

Here are the details we will be discussing:

- Why include transaction detail in BudgetPak?
- How to set up and import G/L transaction detail
- Live Demo

Please look in your inbox for an invitation, or you can [Register Here!](#)

You asked...We delivered

The following new feature will be in the next release:

- **Hourly Employee Budgeting** - the ability to enter hourly rates and hours per pay period across different wage types, such as regular, overtime, sick leave, etc. by individual employee

Did you know?

Why did my budget change after it was finalized?



After you decide which version is the finalized budget, make sure it is set up as your sign off version. Next, make sure all units are signed off and/or approved to make sure the budget is read-only. Note that roll up unit managers can still revoke a units sign off, which will make it editable again. A second level of protection would be to mark the version as read-only on the Define Versions page of the Configuration menu.

Even after the version is signed off or marked as read-only, the following configuration updates related to the version can still cause the final numbers to change:

- Account sources (i.e. user, prepop, headcount-based, etc.)
- Deleting accounts or units
- Unmapping accounts from units
- Calculation formulas or values
- Driver values
- Version attributes (i.e. percent increase basis version, sets)
- Employee data
- Employment taxes
- Employee benefits

Another way to protect your finalized budget is to copy the budget into a reference version on the Define Versions page of the Configuration menu.

Thought Leadership Series

We have a series of e-books and whitepapers dedicated to the mission of engaging employees, empowering finance managers and department heads to make more informed decisions so that the strategic objectives of the organization can be met.

Constructing Internal Controls - Turning Risk Into Rewards

As part of the XLerant Thought-Leadership Series, guest presenter Jennifer Eversole, CPA, recently spoke on the business case for building an effective internal control framework. Budgeting is simultaneously a control objective and a control opportunity. Building a culture of communication and integrating the proper tools to disseminate that information are an important part of budget - ensuring that everyone on the team is making informed decisions.



Thinking Differently - Well Dressed

Why did the lady always answer her door wearing her hat and coat?

[Give Up?](#)

Talk to Us

- Do you have a BudgetPak question?
- Is there a feature that you would love to see in an upcoming release?
- Do you need a training refresher or consulting help?
- Are you thinking about rolling out to more users?

Send an email to: Services@XLerant.com

XLerant, Inc | 203-883-4380 | services@xlerant.com | www.xlerant.com

